CLUNES PRIMARY SCHOOL

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Approved by Council: Wednesday 14th September, 2016

Reviewed:

Child Safe Code of Conduct

All staff, volunteers, contractors, visitors to the school and School Council of Clunes Primary School are required to observe child safe principles and expectations for appropriate behaviour towards and in the company of children, as noted below.
All personnel of Clunes Primary School are responsible for supporting the safety, participation, wellbeing and empowerment of children by:

- adhering to the Clunes Primary School Child Safe Policy at all times
- taking all reasonable steps to protect children from abuse
- treating everyone with respect
- listening and responding to the views and concerns of children, particularly if they are telling you that they or another child has been abused and/or are worried about their safety or the safety of another
- promoting the cultural safety, participation and empowerment of Aboriginal children (for example, by never questioning an Aboriginal child's self-identification)
- promoting the cultural safety, participation and empowerment of children with culturally and/or linguistically diverse backgrounds (for example, by having a zero tolerance of discrimination)
- promoting the safety, participation and empowerment of children with a disability (for example, during personal care activities)
- ensuring as far as practicable that adults are not left alone with a child
- reporting any allegations of child abuse to Clunes Primary School's Child Safety Officer (The Principal), or if not present, the 2nd Nominated person (2nd in Charge Staff Member), and ensure any allegation is reported to the police or child protection
- reporting any child safety concerns at Clunes Primary School to the Child Safety Officer (The Principal), or if not present, the 2nd Nominated person (2nd in Charge Staff Member),
- if an allegation of child abuse is made, ensure as quickly as possible that the child(ren) are safe
- encouraging children to 'have a say' and participate in all relevant organisational activities where possible, especially on issues that are important to them.

Staff, volunteers, contractors and any other members of the school community involved in child related work must not:
- develop any 'special' relationships with children that could be seen as favouritism or amount to grooming behaviour (for example, the offering of gifts or special treatment for specific children)
- exhibit behaviours with children which may be construed as unnecessarily physical (for example inappropriate sitting on laps.)

- Ignore behaviours by other adults towards students when they appear to be overly familiar or inappropriate
- do things of a personal nature that a child can do for themselves, such as toileting or changing clothes
- engage in open discussions of a mature or adult nature in the presence of children (for example, personal social activities)
- use inappropriate language in the presence of children
- express personal views on cultures, race or sexuality in the presence of children
- discriminate against any child, including because of culture, race, ethnicity or disability
- ignore or disregard any suspected or disclosed child abuse.

Staff and volunteers must be conscious of their Child Safe responsibilities and their relevant professional responsibilities with respect to:
- Contact with a child or their family outside of the school
- Online contact with a child or their family
- Photographing or videoing a child in a school environment

By observing these standards you acknowledge your responsibility to immediately report any breach of this code to CLUNES PRIMARY SCHOOL Child Safety Officer (The Principal / leadership).

If you believe a child is at immediate risk of abuse phone 000.

Policy Evaluation and Review
This policy will be reviewed every four years and/or following significant incidents if they occur.

14/9/2016